

MoASBO Board Meeting Minutes

June 30, 2015

Tan-Tar-A Resort

In attendance: Ron Orr, Steve Chodes, Cindy Reilmann, Patty Bedborough, Lorenzo Boyd , Joel Cracchiolo, Jim Cummins , Pam Frazier, Sharon Sander, John Ruddy, Clint Johnston, Kari Monsees, Elaine Henderson, Tom Momphard and Kim Cranston

Absent: Wade Bartels and Linda Clevenger

- I. Meeting called to order (10:30 a.m.) at Tan-Tar-A Resort, Osage Beach
- II. Roll call by Ron Orr
Kim Cranston was introduced and asked to take minutes of the meeting.
- III. Motion to adopt agenda
Motion: Joel Cracchiolo
Second: Cindy Reilmann
Unanimous vote to adopt the agenda
- IV. Motion to approve minutes from March 25 meeting at Tan-Tar-A Resort
Motion: Clint Johnston
Second: Joel Cracchiolo
Unanimous vote to approve the Mar. 25 minutes
- V. Financial Report – Tom Momphard
 - Discussed effect of MOSIP fees, which are tied to interest rates and the market
 - Noted that fees for the golf tournament for both this year and last year are included
 - Effect of multiple fall conferences by several organizations was also notedMotion: Steve Chodes
Second: Kari Monsees
Unanimous vote to approve the financial report
- VI. Legislative Update – Mike Lodewegen (information only)

See attached document “Bills That Passed in 2015”
- VII. Forecast5 Presentation - (information only)

Forecast5 Analytics is a platform that uses analytics to gain insight and drive critical decisions with data. The purpose of today’s presentation is to:
 - Introduce 5Share

- Discuss development of 5Sight
- Discuss 5Cast, a new product, for which they are seeking districts to pilot

VIII. Old Business – there was no old business to discuss

IX. New Business

A. Approval of contract for rental of office space with MCSA

Motion: Joel Cracchiolo

Second: Kari Monsees

Unanimous vote to approve the contract

B. Audit update – information only

Tom Momphard said this update will be presented at the next Board meeting; the Board will approve two years of audits at the next Board meeting.

C. Approval of salary for administrative assistant for 2015-2016

Motion: Patty Bedborough

Second: Joel Cracchiolo

Unanimous vote to approve the salary of \$30,000 for Linda Clevenger

D. Approval of salary for 7-1-15 to 12-31-15 for Executive Director, Tom Momphard

Motion: Patty Bedborough

Second: Cindy Reilmann

Unanimous vote to approve the salary of \$41,000

E. Approval of salary for 1-1-16 to 6-30-16 for Executive Director, Kim Cranston

Motion: Cindy Reilmann

Second: Patty Bedborough

Unanimous vote to approve the salary of \$40,000

F. Appoint committee chairs for 2015-2016

Steve Chodes, new Board president, presented recommendations for committee chairs. The Board discussed making sure there is a Board member on each committee.

Nominating Committee (per CBL's)

Ron Orr – Past President

Steve Chodes – President

Kim Cranston – Executive Director

Conference Programs Coordinator - Joel Cracchiolo

Membership Committee - Cindy Reilmann

Site Selection - Wade Bartels

Constitution, By-Laws, and Policies Committee – Patty Bedborough

Resolution and Recognition Committee - Vicki Gorman

Finance Committee - Pam Frazier (Treasurer)

Ethics Committee - Kari Monsees

Strategic Plan Committee - John Ruddy
Legislative Committee – Ron Orr

This includes the appointment of Joel Cracchiolo as Conference Programs Coordinator and Pam Frazier as Treasurer.

Motion: Patty Bedborough
Second: Sharon Sander
Unanimous vote to approve the committee chairs as presented

G. Budget for 2015-2016

Tom Momphard presented a proposed budget for the upcoming year. Ron Orr presented the budget in a revised format, which included actuals.

The proposed budget was revised to include an increase from \$160,000 to \$167,500 in the budgeted revenue from Spring Conference registrations.

Motion: John Ruddy
Second: Clint Johnson
Unanimous vote to approve the revised balanced budget, which reflects \$167,500 for spring conference registrations

H. Final discussions of Board self-evaluation – information only

Ron Orr presented the results of the self-evaluation.

I. Board goals for 2015-2016

Steve Chodes presented the areas of emphasis for the upcoming year.

The Board will:

- Work collaboratively as a team, and work together to promote and grow the organization.
- Provide clear direction and work with the incoming Executive Director to develop a successful transition plan, and evaluate that position using appropriate measures.
- Ensure annual goals and objectives support the Strategic Plan.
- Participate and support the organizations activities and events.
- Strengthen financial reporting and analysis for the organization.
- Grow future leaders for MoASBO and in districts across the state.
- Provide timely and relevant communication to our members.
- Build new and stronger partnerships with other educational organizations.
- Improve the MoASBO website, and develop a plan to more fully utilize social media.
- Promote ethics of the highest standards for our members

Motion: Cindy Reilmann
Second: Kari Monsees
Unanimous vote to approve the Board goals for 2015-2016

J. Board Planning Calendar 2015-16

Ron Orr presented dates for the Board planning calendar.

Motion: Patty Bedborough

Second: Lorenzo Boyd

Unanimous vote to approve dates for the Board planning calendar as presented

K. Spring conference evaluations

Joel Cracchiolo shared information from the evaluations; however, there was such a small number of them returned, the benefit of the evaluations was limited. The Board discussed using an electronic means of collecting this feedback from conference attendees.

L. 2016 Spring Conference Preliminary Discussions

The following ideas/suggestions were discussed for the 2016 Spring Conference:

1. Having the key note speaker present during lunch so everyone can hear him/her
2. Having a welcome/kick-off on the first day of the conference to acquaint everyone with the new location and to introduce newcomers
3. Utilizing message boards
4. Having a DESE Day on Friday

M. Vendor room proposal for 2016 spring conference

Joel Cracchiolo and Sharon Sander presented maps and proposals for the vendor rooms. The Board discussed the importance of communicating information often and early to the vendors. The need to enforce the wearing of name tags/badges was iterated, along with the need to monitor the use of rooms.

A decision on the room proposal will be made at the next meeting.

N. Preliminary Board Meeting Dates 2015-16

The following dates were discussed for Board meetings:

- Fri 8/21/15 - Tan-Tar-A @10:30 am (*This will be a Spring Conference planning meeting; Board members are welcome, but not required, to attend*)
- Sun 10/18/15 – Camden on the Lake @ 5pm and dinner after
- Fri 1/29/16 – Lodge of the Four Seasons @11am
- Fri 4/8/16 - Tan-Tar-A @11am
- Fri 6/17/16 - MCSA @ 10am

X. Executive Director's Report and Recommendations

A. Membership Update for 2014-2015

Active Members - 587

Emeritus - 26

Educational Assoc. - 23

Business Associates - 94

It was noted that least number of MoASBO members are from the southeast part of the state.

B. Executive Director Report

Tom Momphard thanked Ron Orr for his service as president this past year and welcomed Kim Cranston as the new executive director. Tom and Kim have already begun meeting to ensure a seamless transition.

XI. Adjournment

Motion: Cindy Reilmann

Second: Steve Chodes

Unanimous vote to adjourn

Following the meeting, the Board toured the resort. Renee Vandiver from Tan-Tar-A lead the tour and answered questions about the facilities.