

## MoASBO BOARD OF DIRECTORS MEETING MINUTES

Lodge of the Four Seasons, Lake Ozark, MO

January 29, 2016 11:30 a.m.

I. **Call to Order** (Chodes) \_\_11:30\_\_\_\_ a.m.

II. **Roll Call (Chodes)**

**Directors in Attendance**

Wade Bartels

Kari Monsees

Patty Bedborough

Ron Orr

Lorenzo Boyd

Cindy Reilmann

Steve Chodes

Jim Cummins

Joel Cracchiolo

Sharon Sander

Pam Frazier

*Kim Cranston*

Clint Johnston

III. **Adopt Agenda \*(Chodes) Page 1**

- Move to approve by Kari
- Motion seconded by Sharon
- Approved 12 - 0

IV. **Approval of October Minutes (Chodes)**

The October 19th meeting minutes were read and approved.

- Move to approved by Cindy
- Motion seconded by Patty
- Approved 12 - 0

V. **Financial Report (Frazier/Cranston)**

The Board had a lengthy discussion of prior financial records. We are still working on completing the 990. Information was shared regarding the check register, reconciliations and payroll taxes. We are corresponding with the IRS regarding payroll taxes.

- Move to approve by Ron
- Motion seconded by Kari
- Approved 12-0

**VI. Committee Reports**

- a. Nominating Committee \*report attached.  
Motion made by Patty  
Second by Joel  
Motion passed 12-0

	<u>2016-17</u>	<u>Region</u>
President	Cindy Reilmann - Francis Howell	5
Past President	Steve Chodes - Education +	5
President Elect	Wade Bartels - Jackson	6
Vice President	Pam Frazier - Wentzville	5
Conference Chair	Joel Cracchiolo - Meramec Valley	5
<u>Directors/Term Expires</u>		
2016-17	Patty Bedborough - Parkway	5
2016-17	Carol Embree - Springfield**	7
2017-18	Kari Monsees - Raymore Peculiar*	3
2017-18	Jim Cummings - Seneca	7
2018-19	Johnnie Silkett - South Nodaway	1
2018-19	Linda Quinley - Columbia	4
<u>Business Associate/Term Expires</u>		
2017-18	Sharon Sander - Mercer	
2016-17	Lorenzo Boyd - Stifel	

\* - Completed remaining final year for Fred Czerwonka

\*\* - Completes final year for Elaine Henderson

- b. Conference Programs (Cracchiolo)
  - i. Admin Conference
  - ii. Support Staff Conference
  - iii. Spring Conference

Joel provided information on the two fall conferences. Planning for the spring conference is going well. We will have 80 sessions.

Kim shared information about the new Business Sponsorship Program. Vendor response has been great so far. All Board members were asked to make phone calls to vendors who have not yet responded.

- c. Site Selection (Bartels)
  - i. Going to convene committee before spring conference. Cindy Reilmann will send names of past committee members.
- d. Resolution and recognition (Cranston for V. Gorman)
  - i. Recommended offering an award for support person of the year. This will be for the 2017 year.
- e. Strategic Plan (Cranston for Ruddy)
  - i. Kim is working with John to align committees with strategic plan. Developing a committee reporting structure

## **VII. New Business**

### **A. Scholarships (Cranston)**

- School Business Official of the Year - \$1,000 to student from the recipient's district and ASBO conf expenses paid for recipient.
- The President's scholarship is selected by the MOASBO President. It is funded by the Golf Tournament and is \$1,000.

### **B. Planning Calendar (Cranston)**

Kim presented a working document representing a calendar. Asked board members to add to the document.

### **C. Contract for Kim Cranston**

A draft contract for the Executive Director was presented. Steve will work with Kim to finalize.

D. DESE Assistance – Uniform accounting codes

Board was comfortable with Ron and MOASBO participating with DESE in reworking accounting codes.

E. Forecast 5 –

We will work with them to develop a MoASBO tile for members. As far as anything else, they should be treated just like any other vendor or business associate.

**VIII. Executive Director's Report**

Kim provided information about the web site, LinkedIn and Twitter. She had already provided quite a bit of information about other topics through previous agenda items.

**IX. Upcoming Meeting**

- a. 4/8/16 – Tan Tar A 10:30
- b. 6/17/16 – Columbia Holiday Inn 10:00

**X. Adjournment**

- Move made: Ron
- Motion seconded: Patty
- Approved 12 - 0