



MoASBO Board of Directors

Meeting Minutes

April 21, 2017

10:00 a.m.

Sycamore Room Tan-Tar-A Resort

I. Call to Order (Reilmann) Time: 10:03 a.m.

II. Roll Call (Reilmann)

<u> X </u> Patty Bedborough	___ Jim Cummins	<u> X </u> Kari Monsees	<u> X </u> Kim Cranston
___ Lorenzo Boyd	10:30 Carol Embree	<u> X </u> Cindy Reilmann	<u> X </u> Diane Winters
<u> X </u> Steve Chodes	<u> X </u> Pam Frazier	<u> X </u> Sharon Sander	
___ Joel Cracchiolo	10:31 Clint Johnston	<u> X </u> Johnnie Silkett	

III. Adopt Agenda (Reilmann)

- Move to approve: Sharon Sander
- Motion seconded: Patty Bedborough
- Approved: 7 – 0

IV. Approval of Board minutes (Reilmann)

- Move to approve: Johnnie Silkett
- Motion seconded: Steve Chodes
- Approved: 7 – 0

V. Treasurer's/Financial report (Cummins/Winters)

Diane reported that the budget had been amended to more accurately reflect projected revenue and expenditures. Golf and PFM revenues were increased along with Spring Conference 2017 sponsorships due to added sponsorships. Payroll expenditures were increased due to need for additional hours. Net budget amendments was an increase in budgeted balance, \$64. Concerns are receipt of less than anticipated membership and spring conference registrations along with golf profit. Funds from Brian Blankenship memorials will be transferred to MoASBO in May. Reports to include prior year comparisons to actual current year will be provided annually or as requested. Diane will check with QuickBooks for report availability.

- Move to approve: Kari Monsees
- Motion seconded: Pam Frazier
- Approved: 7 – 0

VI. Committee reports

- Finance (Boyd)

The committee submitted a process review report with questions. The Board would like to view the committee's audit program with notes along with development of internal controls. Pam offered to attend the next Finance Committee meeting. Kim will contact Lorenzo for a completed audit program.

- Recognition (Bedborough)

Following the BOY and SSMOY rubrics, the Recognition Committee selected Ron Orr for Business Official of the Year and Denise Pierce for Support Staff Member of the Year for Board approval. Criteria for selection needs further definition in future years. Applicants were scored on the application submitted. Cindy will notify Ron and Denise. Ron will select a senior from his district to receive a \$1000 college scholarship provided by PFM and he will receive funds for attending ASBOI conference. Denise will receive free registration and lodging for Spring Conference 2018.

- Move to approve: Kari Monsees
- Motion seconded: Johnnie Silkett
- Approved: 9 – 0

John Covney, Francis Howell School District, was selected as the recipient of the President's Scholarship, \$1000.

- Constitution, By-Laws and Policies (Frazier)

The Constitution and By-Laws were rewritten to better reflect MoASBO's structure and direction. The revised documents will be posted on the web site for member review and comment prior to approval at the Spring Conference 2017 annual meeting.

Article XI allows for the addition of seven Regional Chapters to bring area meetings under the MoASBO umbrella. Membership needs clarity in wording to allow members to select appropriately. Board terms will be 2 years each. Scholarship funds and awards were moved to Board policies. Changes in standing versus ad hoc committees were also made. The committee chairs will work with the President to define charge of each committee. Changes to the constitution will provide structure for the Strategic Plan. The Past President's role will include review and recommending changes to the Constitution and By-Laws and the Policy Manual.

- Professional Development (Cracchiolo/Sander)

Spring Conference

- MoASBO/MoASPA relationship is a partnership to provide PD for members of each group.
- Targeted emails will be sent out.
- Discussion included the possibility of moving the conference to the last week in April. Kim will discuss with Tan-Tar-A and check other association conference schedules.

- Sponsorship is full and includes 66 sponsors. Bronze Plus was an added level. Feedback from 2016 Spring Conference was used to make changes in signage, recognition and participation including addition of drink tickets during the Wednesday event. Sponsors will be provided a survey to complete. It was noted that sponsors wish to meet with the school district decision makers.
- Board responsibilities during the conference were discussed and they will serve as the ambassadors for MoASBO.
- Shirt colors will be blue for Wednesday, maroon on Thursday and Friday will be grey.

CPE

- Conference sessions will be cross checked to align with NASBA Statement of Standards.

PD Planning Friday morning, July 28

- The Professional Development Committee along with Regional representatives will work on the 2017/18 professional development plan which will align with the organization's Strategic Plan. Share times, discussions with panel experts, and noon time presentations along with the development of regional chapters will be included in planning discussions.

Break for lunch: 11:56 a.m. Resume meeting: 12:33 p.m.

- Ethics (Cummins)
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 - Legislative (Monsees/Johnston)
 - Kari noted legislative items of discussion.
 - Membership (Embree/Silkett)
 - Cvent reports were available for Board review. Discussion was included with Constitution, By-Laws agenda item.
 - Nominating (Chodes)
 - Denise Pierce will join the Board to fill the unexpired term of Linda Quinley.
- VII. MoSIP Update (Cracchiolo/Cranston)
- Joel Cracchiolo will fill the term of Charles Triplett, leaving a vacancy to be filled on the Board.
 - The June MOSIP meeting is the same dates as the AEDG meeting.
 - Kim will attend the AASA Legislative meeting in Washington, DC in July.
- VIII. New business
- Board self-evaluation (Reilmann/Cranston)
 - The scoring for the self-evaluation was reviewed, noting that each member's interpretation of the questions influenced the results. The desire is to see growth in Board meetings and make progress towards organizational improvements. Kim provided her views. The Board needs to trust each other and provide differing opinions without judgement; members need to ask questions to be informed and learn from previous experiences; the Board should be visionary with a clear vision of what MoASBO should be.

- Leadership Symposium/ELF report (Reilmann, Frazier, Johnston, Cranston)
 - Pam, Clint and Cindy reported on information garnered from the ELF meeting, noting that MoASBO needs to live and breathe the Strategic Plan, focus on the quality vs quantity to help achieve professional benefits, and the actions need to be relevant and provide value to engage people.
 - Goals can be set to help each individual member navigate their own careers and help build a circle to network with.
 - Expansion of Board attendance at the Strategic Governance Symposium was discussed.
- 2017/18 Budget
 - A preliminary budget was presented, including ties to the Strategic Plan.
 - Golf Tournament profits are projected to decline.
 - Registration and travel for two additional Board members are included for the Strategic Governance Symposium on Feb. 8, 2018 in Austin, TX.
 - Staffing needs were discussed. The preliminary budget includes increased support hours and wages. Support staff discussion continued without Diane's presence.
 - Budget items from organization reserves should be spent on one time expenditures and tied to the Strategic Plan.

IX. Old business

- Upcoming blogs: (Reilmann)
 - President message - April- Legacy

X. Executive Director's report (Cranston)

XI. Board of Directors professional development (Reilmann and Cranston)

- External facilitator for strategic planning development: July 27
- Strategic Governance Symposium: Thurs., Feb. 8, 2018 in Austin, TX

XII. Upcoming meeting dates

Board Meeting	Fri., June 16	10:00 a.m – 2:00 p.m.	MCSA Meeting Room, Jefferson City
Board Retreat	Thurs., July 27	8:30 a.m. – 4:30 p.m.	MCSA Meeting Room, Jefferson City
PD Planning	Fri., July 28	8:30 a.m. – 12 noon	MCSA Meeting Room, Jefferson City

XIII. Adjourn Time: 2:10 p.m.

- Move to approve: Clint Johnston
- Motion seconded: Johnnie Silkett
- Approved: 9 – 0

MoASBO supports its members in managing school district resources by providing professional growth and networking opportunities.